



## GGA myBenefits Portal Registration and Login Instructions

1. Go to <https://glynn.info> and bookmark for future reference.  
(Here you will find account access, claim forms, education, etc.)
2. Click **Login** button on top right of the page. Select Login type.
3. Click Register to start the registration process.
  - Username must be 6-20 characters.
  - Password must be 8-16 characters—must contain 3 of the following:
    - An upper case letter
    - A lower case letter
    - A special character (such as \$, +, =, ?, %, !)
    - A number
  - You may be prompted for the following information:
    - Registration ID (Choose **one** of the following)
      - Employer ID - \_\_\_\_\_ (contact us for this code) **OR**
      - Employee debit card number (**Not** dependent debit card number)
    - Employee ID - Employee SSN (No dashes)
  - View and accept the terms of use & click Register.

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### You can access the following through your GGA myBenefits Portal:

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- Account balance
- Submit online claims
- Submit documentation for debit card transactions
- View important messages & communications regarding claims processing and Benefit Card transactions that need your attention
- Transaction history and claims status- approved, pending, denied
- View deadline for incurring claims & filing claims
- Report a lost/stolen Benefits Card
- Enter/update direct deposit banking info, if offered by your employer
- Update mailing address and email address under “My Info” tab
- And much more...